



ACCEPTABLE INTERNET USE

At St Hugh's we encourage the children to make use of the internet for independent learning, research and study as we recognise the benefits it brings to education. To safeguard them from accessing inappropriate material and websites, the school uses a rigorous filtering system so that it is not possible, inadvertently or otherwise, for the children to have access to anything unsuitable.

The school exercises its right by electronic means to monitor the use of the school's computer systems, including the monitoring of websites, the interception of email and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the school's computer system is taking place.

1. Access must only be made via the user's authorised account via a unique username and password, which must not be given to any other person.
2. I will only use the Internet when I have the teacher's permission and I am supervised.
3. I will only e-mail people I know, or my teacher has approved. All the messages I send will be polite and sensible.
4. I will not give my personal details such as name, address and telephone numbers to anyone over the Internet.
5. I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
6. I will not use Internet Chat Rooms.
7. If I see anything that I am unhappy with or I receive messages I do not like I will switch off the monitor and tell a teacher immediately.
8. I know that the school may check my computer files and monitor the Internet sites I visit.
9. Copyright and intellectual property rights must be respected. I will give credit to the sources of materials included in my work.
10. I will use the Internet only for activities and work set/approved by the school.
11. I will not try to find unacceptable/offensive material on the Internet.
12. I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers.

Signed by Pupil: _____

Countersigned by Parent: _____

Date: _____